

## National Institute of Health and Family Welfare

### New Delhi

RTI Third Party Audit Summary Report 2023-24

Date: 29.9.2024

**Name of the Institute / Organization:** North Eastern Indira Gandhi Regional Institute of Health & Medicine, Shillong

Based on submission of self-appraisal report by the Public Authority of the said Institute/Organization, NIHFW carried out the Transparency Audit under Right to Information Act 2005 [section 4(i)(b)]. The aim of the Transparency Audit / Third Party Audit (TPA) is to make a thorough assessment on Suo-Moto disclosure of information by the Institution/Organization in its Website as per guidelines of Central Information Commission (CIC). The following are the observations and the recommendations.

Score of the PA after Self-Appraisal : 820

Score of the PA after the Third Party Audit: 576

1. PA is requested to look into the Section-wise requirements of Grading ("**Partially Met**" or "**Not met**") given by the TPA. In order to improve the grading, an appropriate action should be taken by the PA to achieve "**Fully Met**" grading.
2. Grading of "**Not Applicable**" or "**Not met**" should be used judiciously.
3. The information provided by PA is not updated. Therefore, PA is requested to provide updated and complete information specially dates of constitution of committees, boards, rules, regulations for discharging duties, transfer policy and transfer orders, powers, duties and work allocation of employees, redressal of grievances, PPP information and information regarding appointment of committees and nodal officer for RTI and third party transparency audit related information in order to comply CIC directions.
4. PA should develop separate links for each information as at many places same links comprising same information have been provided for many questions.
5. The information in vernacular language is not available on the website so please provide it.
6. Action should be taken for STQC certification for the Website of North Eastern Indira Gandhi Regional Institute of Health & Medicine, Shillong.

Section wise information may be placed under RTI Cell on the website of the North Eastern Indira Gandhi Regional Institute of Health & Medicine, Shillong.

*Bhawna*

**Bhawna Kathuria**  
Member

Third Party Transparency Audit, NIHFW

1206

**Self appraisal report for Year (2023-24)**

**Auditor Agency: Dr Geetanjali Singh(NIHFWS)**

**Ministry Name: Ministry of Health & Family Welfare**

**Department Name: Department of Health & Family Welfare**

**Public Authority Name: North Eastern Indira Gandhi Regional Institute of Health and Medical Sciences.**

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
<b>1</b>	<b>Organisation and Function</b>							
<b>1.1</b>	<b>Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]</b>							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	<a href="https://neigrihms.gov.in/welcome.htm">https://neigrihms.gov.in/welcome.htm</a>	Fully Met	1.28	verified
1.1.2	Head of the organization	Fully Met	1.28	1.28	<a href="https://neigrihms.gov.in/welcome.htm">https://neigrihms.gov.in/welcome.htm</a>	Fully Met	1.28	verified
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	<a href="https://neigrihms.gov.in/vision.html">https://neigrihms.gov.in/vision.html</a>	Fully Met	1.28	verified
1.1.4	Function and duties <i>Administration</i>	Fully Met	1.28	1.28	<a href="https://neigrihms.gov.in/SUO%20MOTOS%20and%20duties%20of%20its%20officers%20and%20employees.pdf">https://neigrihms.gov.in/SUO%20MOTOS%20and%20duties%20of%20its%20officers%20and%20employees.pdf</a>	Partially Met	0.64	Please provide complete information with a suitable link
1.1.5	Organization Chart	Fully Met	1.28	1.28	<a href="https://neigrihms.gov.in/SUO%20MOTOS%20and%20duties%20of%20its%20officers%20and%20employees.pdf">https://neigrihms.gov.in/SUO%20MOTOS%20and%20duties%20of%20its%20officers%20and%20employees.pdf</a>	Fully Met	1.28	verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt <i>Administration (AR.E.D) E.I Dean</i>	Fully Met	1.28	1.28	ms.gov.in/SUO%20MOTO/2023-24/NEIGRIHMS%20Organization%20chart.pdf <a href="https://neigrihms.gov.in/department.html">https://neigrihms.gov.in/department.html</a> <a href="https://neigrihms.gov.in/SUO%20MOTO/VIll.pdf">https://neigrihms.gov.in/SUO%20MOTO/VIll.pdf</a>	Partially Met	0.64	Please provide complete information with a suitable link
1.2	<b>Power and duties of its officers and employees[Section 4(1) (b)(ii)]</b>							
1.2.1	Powers and duties of officers (administrative, financial and judicial) <i>Administration DFA</i>	Fully Met	1.54	1.54	<a href="https://neigrihms.gov.in/SUO%20MOTO/1.2%20Powers%20and%20duties%20of%20its%20officers%20and%20employees.pdf">https://neigrihms.gov.in/SUO%20MOTO/1.2%20Powers%20and%20duties%20of%20its%20officers%20and%20employees.pdf</a>	Partially Met	0.77	Please provide complete information with a suitable link
1.2.2	Power and duties of other employees <i>Administration</i>	Fully Met	1.54	1.54	<a href="https://neigrihms.gov.in/SUO%20MOTO/1.2%20Powers%20and%20duties%20of%20its%20officers%20and%20employees.pdf">https://neigrihms.gov.in/SUO%20MOTO/1.2%20Powers%20and%20duties%20of%20its%20officers%20and%20employees.pdf</a>	Partially Met	0.77	Please provide complete information with a suitable link

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2.3	Rules/ orders under which powers and duty are derived and <i>Administration</i>	Fully Met	1.54	1.54	20employees.pdf <a href="https://neigrihms.gov.in/SUO%20MOTO/RR.pdf">https://neigrihms.gov.in/SUO%20MOTO/RR.pdf</a>	Partially Met	0.77	Please provide complete information with a suitable link
1.2.4	Exercised	Fully Met	1.54	1.54	<a href="https://neigrihms.gov.in/SUO%20MOTO/RR.pdf">https://neigrihms.gov.in/SUO%20MOTO/RR.pdf</a>	Partially Met	0.77	Please provide complete information with a suitable link
1.2.5	Work allocation <i>Administration</i> <i>DFA</i>	Fully Met	1.54	1.54	<a href="https://neigrihms.gov.in/SUO%20MOTO/1.2%20Power%20s%20and%20duties%20of%20its%20officers%20and%20employees.pdf">https://neigrihms.gov.in/SUO%20MOTO/1.2%20Power s%20and%20duties%20of%20its%20officers%20and%20employees.pdf</a>	Partially Met	0.77	Please provide complete information with a suitable link
1.3	<b>Procedure followed in decision making process [Section 4(1)(b)(iii)]</b>							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	<a href="https://neigrihms.gov.in/SUO%20MOTO/II.pdf">https://neigrihms.gov.in/SUO%20MOTO/II.pdf</a>	Partially Met	0.77	Please provide complete information with a suitable link
1.3.2	Final decision making authority	Fully Met	1.54	1.54	Director is the	Fully Met	1.54	link verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	final decision making authority. <a href="https://neigrihms.gov.in/SUO%20MOTO/RR.pdf">https://neigrihms.gov.in/SUO%20MOTO/RR.pdf</a>	Fully Met	1.54	verified
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	As per the Academic/financial Calendar	Partially Met	0.77	Please provide complete information with a suitable link
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	As per the Organization Chart <a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/NEIGRIHMS%20Organization%20chart.pdf">https://neigrihms.gov.in/SUO%20MOTO/2023-24/NEIGRIHMS%20Organization%20chart.pdf</a>	Fully Met	1.54	verified
1.4	<b>Norms for discharge of functions[Section 4(1)(b)(iv)]</b>							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	<a href="https://neigrihms.gov.in/welcome.htm">https://neigrihms.gov.in/welcome.htm</a>	Partially Met	0.77	Please provide complete information with a suitable link
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	<a href="https://neigrihms.gov.in/citizens">https://neigrihms.gov.in/citizens</a>	Partially Met	0.77	Please provide

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					encharter.html			complete information, with a suitable link
1.4.3	Process by which these services can be accessed <i>MS</i>	Fully Met	1.54	1.54	<a href="https://neigrihms.gov.in/citizencharter.html">https://neigrihms.gov.in/citizencharter.html</a>	Partially Met	0.77	Please provide complete information with a suitable link
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	As per the Academic/financial Calendar	Partially Met	0.77	Please provide complete information with a suitable link
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	<a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/New%20folder/1.%20Grievance%20Committees%20145.pdf">https://neigrihms.gov.in/SUO%20MOTO/2023-24/New%20folder/1.%20Grievance%20Committees%20145.pdf</a>	Fully Met	1.54	link verified
<b>1.5</b>	<b>Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]</b>							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	<a href="https://neigrihms.gov.in/SUO%20MOTO/II.pdf">https://neigrihms.gov.in/SUO%20MOTO/II.pdf</a> <a href="https://neigrihms.gov.in/SUO%20MOTO/RR.pdf">https://neigrihms.gov.in/SUO%20MOTO/RR.pdf</a>	Fully Met	1.92	verified

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	<a href="https://neigrihms.gov.in/SUO%20MOTO/II.pdf">https://neigrihms.gov.in/SUO%20MOTO/II.pdf</a> <a href="https://neigrihms.gov.in/SUO%20MOTO/RR.pdf">https://neigrihms.gov.in/SUO%20MOTO/RR.pdf</a>	Partially Met	0.96	Please provide complete information with a suitable link
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	<a href="https://neigrihms.gov.in/SUO%20MOTO/II.pdf">https://neigrihms.gov.in/SUO%20MOTO/II.pdf</a> <a href="https://neigrihms.gov.in/SUO%20MOTO/RR.pdf">https://neigrihms.gov.in/SUO%20MOTO/RR.pdf</a>	Fully Met	1.92	verified
1.5.4	Transfer policy and transfer orders <i>Administration</i> <i>A.O.E.I</i>	Fully Met	1.92	1.92	<a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/New%20folder/2.%20Transfer%20Policy%20154.pdf">https://neigrihms.gov.in/SUO%20MOTO/2023-24/New%20folder/2.%20Transfer%20Policy%20154.pdf</a>	Partially Met	0.96	Please provide complete information with a suitable link
1.6	<b>Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]</b>							
1.6.1	Categories of documents	Fully Met	3.85	3.85	<a href="https://neigrihms.gov.in/SUO%20MOTO/documents.pdf">https://neigrihms.gov.in/SUO%20MOTO/documents.pdf</a>	Fully Met	3.85	verified
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Departmental head/In-charge are the custodian of	Fully Met	3.85	verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7	<b>Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]</b>				he documents. https://neigrihms.gov.in/SUO%20MOTO/documents.pdf			
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://neigrihms.gov.in/SUO%20MOTO/VIII.pdf	Fully Met	0.96	verified
1.7.2	Composition	Fully Met	0.96	0.96	https://neigrihms.gov.in/SUO%20MOTO/VIII.pdf	Fully Met	0.96	verified
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://neigrihms.gov.in/	Partially Met	0.48	Please provide complete information with a suitable link
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://neigrihms.gov.in/SUO%20MOTO/VIII.pdf	Fully Met	0.96	verified
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://neigrihms.gov.in/SUO%20MOTO/VIII.pdf	Fully Met	0.96	verified
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	No	Fully Met	0.96	verified
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	No	Fully Met	0.96	verified

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Met	0	Please provide desired information with a suitable link
<b>1.8</b>	<b>Directory of officers and employees[Section 4(1) (b) (ix)]</b>							
1.8.1	Name and designation	Fully Met	3.85	3.85	<a href="https://neigrihms.gov.in/directoryhospital.html">https://neigrihms.gov.in/directoryhospital.html</a>	Fully Met	3.85	verified
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	<a href="https://neigrihms.gov.in/contact.html">https://neigrihms.gov.in/contact.html</a>	Fully Met	3.85	verified
<b>1.9</b>	<b>Monthly Remuneration received by officers &amp; employees including system of compensation[Section 4(1) (b) (x)]</b>							
1.9.1	List of employees with Gross monthly remuneration	Not Met	3.85	0	empty	Not Met	0	Please provide desired information with a suitable link
	DFA							
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	Employees are being provide LTC facility, Children Education Allowance, Medical Reimbursement, Leave Encashment	Fully Met	3.85	verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					during LTC, TA, DA on tours etc.			
<b>1.10</b>	<b>Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]</b>							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	<a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/New%20folder/4.%20RTI%20updated%20461,%20462.pdf">https://neigrihms.gov.in/SUO%20MOTO/2023-24/New%20folder/4.%20RTI%20updated%20461,%20462.pdf</a>	Fully Met	3.85	verified
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	<a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/New%20folder/4.%20RTI%20updated%20461,%20462.pdf">https://neigrihms.gov.in/SUO%20MOTO/2023-24/New%20folder/4.%20RTI%20updated%20461,%20462.pdf</a>	Fully Met	3.85	verified
<b>1.11</b>	<b>No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))</b>							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	<a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/New%20folder/4.%20RTI%20updated%20461,%20462.pdf">https://neigrihms.gov.in/SUO%20MOTO/2023-24/New%20folder/4.%20RTI%20updated%20461,%20462.pdf</a>	Fully Met	3.85	verified
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	<a href="https://neigrihms.gov.in/SUO%20MOTO/">https://neigrihms.gov.in/SUO%20MOTO/</a>	Fully Met	3.85	verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12	<b>Programmes to advance understanding of RTI(Section 26)</b>				2023-24/New %20folder/4. %20RTI%20u pdated%2046 1,%20462.pdf			
1.12.1	Educational programmes	Not Met	1.92	0	empty	Not Met	0	Please provide desired information with a suitable link
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Met	1.92	0	empty	Not Met	0	Please provide desired information with a suitable link complete information with a suitable link
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://neigrih ms.gov.in/SU O%20MOTO/ 2023-24/New %20folder/4. %20RTI%20u pdated%2046 1,%20462.pdf	Fully Met	1.92	link verified
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://neigrih ms.gov.in/SU O%20MOTO/	Partially Met	0.96	Please provide complete

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL information with a suitable link
					2023-24/New %20folder/3. %20guide_on %20RTI%201. 12.4.pdf			
1.13	<b>Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]</b>							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://neigrih ms.gov.in/SU O%20MOTO/ 2023-24/New %20folder/2. %20Transfer %20Policy%2 0154.pdf	Partially Met	3.85	Please provide complete information with a suitable link
	Administration A.O.E.I							
Total			99	91		100	74	
2	<b>Budget and Programme DFA</b>							
2.1	<b>Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]</b>							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://neigrih ms.gov.in/SU O%20MOTO/ 2023-24/XI.% 20Budget%20 2.1,%202.1.1, %202.1.2.pdf	Fully Met	10.00	verified
	DFA							
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://neigrih ms.gov.in/SU O%20MOTO/ 2023-24/XI.% 20Budget%20 2.1,%202.1.1, %202.1.2.pdf	Fully Met	10.00	verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.1.3	Proposed expenditures	Fully Met	10	10.00	<a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/XI.%20Budget%202.1,%202.1.1,%202.1.2.pdf">https://neigrihms.gov.in/SUO%20MOTO/2023-24/XI.%20Budget%202.1,%202.1.1,%202.1.2.pdf</a>	Not Met	0	Please provide desired information with a suitable link
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	<a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/XI.%20Budget%202.1,%202.1.1,%202.1.2.pdf">https://neigrihms.gov.in/SUO%20MOTO/2023-24/XI.%20Budget%202.1,%202.1.1,%202.1.2.pdf</a>	Not Met	0	Please provide desired information with a suitable link
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	Reports are available in the Annual Reports.	Partially Met	5.00	Please provide complete information with a suitable link
2.2	<b>Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)</b>							
2.2.1	Budget	Fully Met	16.67	16.67	<a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/XI.%20Budget%202.1,%202.1.1,%202.1.2.pdf">https://neigrihms.gov.in/SUO%20MOTO/2023-24/XI.%20Budget%202.1,%202.1.1,%202.1.2.pdf</a>	Fully Met	16.67	verified
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The	Fully Met	16.67	16.67	<a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/XI.%20Budget%202.1,%202.1.1,%202.1.2.pdf">https://neigrihms.gov.in/SUO%20MOTO/2023-24/XI.%20Budget%202.1,%202.1.1,%202.1.2.pdf</a>	Partially Met	8.34	Please provide complete information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL with a suitable link
	period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit				20Budget%202.1.%202.1.1,%202.1.2.pdf https://neigrihms.gov.in/SUO%20MOTO/2023-24/Asset%20Register%20till%20April%202024.pdf			
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67		Not Met	0	Please provide desired information with a suitable link
2.3	<b>Manner of execution of subsidy programme [Section 4(i)(b)(xii)]</b>							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://neigrihms.gov.in/SUO%20MOTO/2023-24/XII.%20MS%20reply%20sl%20no%202.3.6%20&%202.3.8.pdf	Partially Met	3.13	Please provide complete information with a suitable link
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://neigrihms.gov.in/SUO%20MOTO/2023-24/XII.%20MS%20reply%20sl%20no%202.3.6%20&%202.3.8.pdf	Partially Met	3.13	Please provide complete information with a suitable link
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://neigrihms.gov.in/SUO%20MOTO/2023-24/XII.%20MS%20reply%20sl%20no%202.3.6%20&%202.3.8.pdf	Fully Met	6.25	verified

Jr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ms.gov.in/SU O%20MOTO/ 2023-24/XII.% 20MS%20repl y%20sl%20no %202.3.6%20 &%202.3.8.pd f			
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://neigrih ms.gov.in/SU O%20MOTO/ 2023-24/XII.% 20MS%20repl y%20sl%20no %202.3.6%20 &%202.3.8.pd f	Fully Met	6.25	verified
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://neigrih ms.gov.in/SU O%20MOTO/ 2023-24/XII.% 20MS%20repl y%20sl%20no %202.3.6%20 &%202.3.8.pd f	Partially Met	3.13	Please provide complete information with a suitable link
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://neigrih ms.gov.in/SU O%20MOTO/ 2023-24/XII.% 20MS%20repl y%20sl%20no	Fully Met	6.25	verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	MS https://neigrihms.gov.in/SUO%20MOTO/2023-24/XII.%20MS%20reply%20sl%20no%202.3.6%20&%202.3.8.pdf	Partially Met	3.13	Please provide complete information with a suitable link
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	MS https://neigrihms.gov.in/SUO%20MOTO/2023-24/XII.%20MS%20reply%20sl%20no%202.3.6%20&%202.3.8.pdf	Partially Met	3.13	Please provide complete information with a suitable link
<b>2.4</b>	<b>Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]</b>							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Met	25	0	empty	Not Met	0	Please provide desired information with a suitable link
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Met	25	0	empty	Not Met	0	Please provide desired information

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL provide desired information with a suitable link
	representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors, (c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants							
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the	Not Met	2.78	0	empty	Not Met	0	Please provide

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL with a suitable link
<b>2.5</b>	<b>Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]</b>							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Met	25	0	empty	Not Met	0	Please provide desired information with a suitable link
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Met	25	0	empty	Not Met	0	Please provide desired information with a suitable link
<b>2.6</b>	<b>CAG &amp; PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]</b>							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	<a href="https://neigrihms.gov.in/SUO%20MOTO/XVIII.pdf">https://neigrihms.gov.in/SUO%20MOTO/XVIII.pdf</a>	Partially Met	25.00	Please provide complete information with a suitable link
<b>Total</b>			<b>300</b>	<b>200</b>		<b>300</b>	<b>109</b>	
<b>3</b>	<b>Publicity Band Public interface</b>							
<b>3.1</b>	<b>Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]</b>							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	<a href="https://neigrihms.gov.in/SUO%20MOTO/RR.pdf">https://neigrihms.gov.in/SUO%20MOTO/RR.pdf</a>	Fully Met	12.50	verified
3.1.2	Arrangements for consultation with or	Not Met	12.5	0	empty	Not Met	0	Please

Jr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL desired information with a suitable link
	implementation of the PPP							
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Met	2.78	0	empty	Not Met	0	Please provide desired information with a suitable link
<b>3.2</b>	<b>Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]</b>							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive	Fully Met	16.67	16.67	<a href="https://neigrih.ms.gov.in/">https://neigrih.ms.gov.in/</a>	Fully Met	16.67	verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	- Policy decisions/ legislations taken in the previous one year							
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive	Fully Met	16.67	16.67	<a href="https://neigrihms.gov.in/">https://neigrihms.gov.in/</a>	Fully Met	16.67	verified
	- Outline the Public consultation process							
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	<a href="https://neigrihms.gov.in/">https://neigrihms.gov.in/</a>	Not Met	0	Please provide desired information with a suitable link
3.3	<b>Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]</b>							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	<a href="https://neigrihms.gov.in/">https://neigrihms.gov.in/</a>	Fully Met	50.00	verified
3.4	<b>Form of accessibility of information manual/ handbook[Section 4(1)(b)]</b>							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	<a href="https://neigrihms.gov.in/SUO%20MOTO/RR.pdf">https://neigrihms.gov.in/SUO%20MOTO/RR.pdf</a>	Fully Met	25.00	verified
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	<a href="https://neigrihms.gov.in/SUO%20MOTO/RR.pdf">https://neigrihms.gov.in/SUO%20MOTO/RR.pdf</a>	Fully Met	25.00	verified
3.5	<b>Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]</b>							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	The Institute offers some of the services	Partially Met	12.50	Please provide complete

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL information with a suitable link
					free of cost as indicated in the list below <a href="https://neigrihms.gov.in/Latest%20News/Other/Approved%20Rate%20list-Modified%2025.11.2019%20-%20Copy-converted.pdf">https://neigrihms.gov.in/Latest%20News/Other/Approved%20Rate%20list-Modified%2025.11.2019%20-%20Copy-converted.pdf</a>			
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	<a href="https://neigrihms.gov.in/Latest%20News/Other/Approved%20Rate%20list-Modified%2025.11.2019%20-%20Copy-converted.pdf">https://neigrihms.gov.in/Latest%20News/Other/Approved%20Rate%20list-Modified%2025.11.2019%20-%20Copy-converted.pdf</a>	Fully Met	25.00	verified
<b>Total</b>	<b>E-Governance</b>		<b>250</b>	<b>213</b>		<b>250</b>	<b>183</b>	
<b>4.1</b>	<b>Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]</b>							
4.1.1	English	Fully Met	14.29	14.29	<a href="https://neigrihms.gov.in/welcome.htm">https://neigrihms.gov.in/welcome.htm</a>	Fully Met	14.29	verified
4.1.2	Vernacular/ Local Language	Not Met	14.29	0	empty	Not Met	0	Please provide desired

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL information with a suitable link
<b>4.2</b>	<b>When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]</b>							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	<a href="https://neigrihms.gov.in/Annual%20Reports.html">https://neigrihms.gov.in/Annual%20Reports.html</a>	Fully Met	28.57	verified
<b>4.3</b>	<b>Information available in electronic form[Section 4(1)(b)(xiv)]</b>							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	<a href="https://neigrihms.gov.in/https://neigrihms.gov.in/soumoto.html">https://neigrihms.gov.in/https://neigrihms.gov.in/soumoto.html</a>	Fully Met	9.52	verified
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	<a href="https://neigrihms.gov.in/https://neigrihms.gov.in/soumoto.html">https://neigrihms.gov.in/https://neigrihms.gov.in/soumoto.html</a>	Partially Met	4.76	PLease provide complete information with a suitable link
4.3.3	Location where available	Fully Met	9.52	9.52	<a href="https://www.google.co.in/maps/search/neigrihms/@25.5924766,91.9363889,3150m/data=!3m1!1e3?entry=ttu">https://www.google.co.in/maps/search/neigrihms/@25.5924766,91.9363889,3150m/data=!3m1!1e3?entry=ttu</a>	Fully Met	9.52	verified
<b>4.4</b>	<b>Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]</b>							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	<a href="https://neigrihms.gov.in/rti.html">https://neigrihms.gov.in/rti.html</a>	Partially Met	3.57	PLease provide complete

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL information with a suitable link
4.4.2	Details of information made available	Fully Met	7.14	7.14	<a href="https://neigrihms.gov.in/">https://neigrihms.gov.in/</a>	Partially Met	3.57	PLease provide complete information with a suitable link
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	<a href="https://neigrihms.gov.in/citizencharter.html">https://neigrihms.gov.in/citizencharter.html</a>	Fully Met	7.14	link verified
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	<a href="https://neigrihms.gov.in/directoryhospital.html">https://neigrihms.gov.in/directoryhospital.html</a> <a href="https://neigrihms.gov.in/directoryadministration.html">https://neigrihms.gov.in/directoryadministration.html</a>	Fully Met	7.14	verified
4.5	<b>Such other information as may be prescribed under Section 4(i) (b)(xvii)</b>							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	<a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/New%20folder/1.%20Grivance%20Committees%20145.pdf">https://neigrihms.gov.in/SUO%20MOTO/2023-24/New%20folder/1.%20Grivance%20Committees%20145.pdf</a>	Partially Met	1.79	verified
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	<a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/New">https://neigrihms.gov.in/SUO%20MOTO/2023-24/New</a>	Fully Met	3.57	verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.3	List of completed schemes/ projects/ Programmes MS SE	Fully Met	3.57	3.57	%20folder/4. %20RTI%20u pdated%2046 1,%20462.pdf https://neigrih ms.gov.in/SU O%20MOTO/ 2023-24/List% 20of%20comp leted%20sche mes%20proje ct%204.5.3,4. 5.4,4.5.5.pdf	Fully Met	3.57	verified
4.5.4	List of schemes/ projects/ programme underway MS SE	Fully Met	3.57	3.57	https://neigrih ms.gov.in/SU O%20MOTO/ 2023-24/New %20folder/5. %20Point%20 454.pdf	Fully Met	3.57	verified
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract MS SE SPO	Fully Met	3.57	3.57	https://neigrih ms.gov.in/SU O%20MOTO/ 2023-24/List% 20of%20comp leted%20sche mes%20proje ct%204.5.3,4. 5.4,4.5.5.pdf	Partially Met	1.79	PLease provide complete information with a suitable link
4.5.6	Annual Report DFA	Fully Met	3.57	3.57	https://neigrih ms.gov.in/Ann ual%20Report	Fully Met	3.57	verified

Jr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
5.7	Frequently Asked Question (FAQs) <i>ms Dean Administration</i>	Fully Met	3.57	3.57	s.html <a href="https://neigrih.ms.gov.in/">https://neigrih.ms.gov.in/</a>	Not Met	0	PLease provide desired information with a suitable link
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter <i>Administration IT Cell</i>	Fully Met	3.57	3.57	<a href="https://neigrih.ms.gov.in/citizencharter.html">https://neigrih.ms.gov.in/citizencharter.html</a> <a href="https://neigrih.ms.gov.in/Latest%20News/Other/2023/Annual%20Report%202022.pdf">https://neigrih.ms.gov.in/Latest%20News/Other/2023/Annual%20Report%202022.pdf</a>	Partially Met	1.79	PLease provide complete information with a suitable link
4.6	<b>Receipt &amp; Disposal of RTI applications &amp; appeals [F.No 1/6/2011-IR dt. 15.04.2013]</b>							
4.6.1	Details of applications received and disposed <i>P</i>	Fully Met	14.29	14.29	<a href="https://neigrih.ms.gov.in/SUO%20MOTO/2023-24/New%20folder/4.%20RTI%20updated%20461,%20462.pdf">https://neigrih.ms.gov.in/SUO%20MOTO/2023-24/New%20folder/4.%20RTI%20updated%20461,%20462.pdf</a>	Fully Met	14.29	verified
4.6.2	Details of appeals received and orders issued <i>P</i>	Fully Met	14.29	14.29	<a href="https://neigrih.ms.gov.in/SUO%20MOTO/2023-24/New%20folder/4.%20RTI%20u">https://neigrih.ms.gov.in/SUO%20MOTO/2023-24/New%20folder/4.%20RTI%20u</a>	Fully Met	14.29	verified

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.7	<b>Replies to questions asked in the parliament[Section 4(1)(d)(2)]</b>				pdated%20461,%20462.pdf			
4.7.1	Details of questions asked and replies given <i>Administration E. D</i>	Fully Met	28.57	28.57	https://neigrihms.gov.in/SUO%20MOTO/XVIII.pdf	Fully Met	28.57	verified
<b>Total</b>			<b>200</b>	<b>186</b>		<b>200</b>	<b>165</b>	
5	<b>Information as may be prescribed</b>							
5.1	<b>Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]</b>							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://neigrihms.gov.in/SUO%20MOTO/2023-24/New%20folder/4.%20RTI%20updated%20461,%20462.pdf	Fully Met	20.00	verified
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://neigrihms.gov.in/SUO%20MOTO/2023-24/New%20folder/6.%20Sou%20Moto%20Report%20512.pdf	Not Met	0	Please provide desired information with a suitable link
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://neigrihms.gov.in/SUO%20MOTO/2023-24/Circular%202.pdf	Not Met	0	Please provide desired information with a suitable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL link
1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	<a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/Circular%201.pdf">https://neigrihms.gov.in/SUO%20MOTO/2023-24/Circular%201.pdf</a>	Not Met	0	Please provide desired information with a suitable link
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Met	20	0	empty	Not Met	0	Please provide desired information with a suitable link
<b>Total</b>	<b>Information Disclosed on own Initiative</b>		<b>100</b>	<b>80</b>		<b>100</b>	<b>20</b>	
<b>6.1</b>	<b>Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information</b>							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	<a href="https://neigrihms.gov.in/welcome.htm">https://neigrihms.gov.in/welcome.htm</a> <a href="https://neigrihms.gov.in/soumoto.html">https://neigrihms.gov.in/soumoto.html</a>	Fully Met	25.00	verified
<b>6.2</b>	<b>Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ</b>							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	<a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/STQC%20Certificate.pdf">https://neigrihms.gov.in/SUO%20MOTO/2023-24/STQC%20Certificate.pdf</a>	Not Met	0	Please provide STQC certification on website
6.2.2	Does the website show the certificate on the	Fully Met	12.5	12.50	<a href="https://neigrihms.gov.in/SUO%20MOTO/2023-24/STQC%20Certificate.pdf">https://neigrihms.gov.in/SUO%20MOTO/2023-24/STQC%20Certificate.pdf</a>	Not Met	0	Please

Sr. No	Details of disclosure Website?	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL provide STOC certification on website
					ms.gov.in/SU O%20MOTO/ 2023-24/STQ C%20Certifica te.pdf			
<b>Total</b>			<b>50</b>	<b>50</b>		<b>50</b>	<b>25</b>	
<b>Grand Total</b>			<b>999</b>	<b>820</b>		<b>1000</b>	<b>577</b>	